

Local Plan: Stage 2 Examination Hearings (6th October to 4th December 2020)

CC85e March 2022

Task List from the Inspector

Category (For Internal Use Only)
MM -Main Modification
1 – 3: Tasks/information that the Inspector has requested

The full list of proposed Main Modifications will be published for public consultation following receipt of the Inspector's Post Hearings letter.

Tuesday 6th October 2020

MATTER 7 – Housing Need Update

Item	Matter	Task	Category (For Internal Use Only)	Date Complete	EL Ref
1	7	Publication of recovery scenarios regarding Covid-19 from WYCA.	3	07.10.20	CC80
2	7	Note required to provide clarification on timescale/progress of the Strategic Economic Framework and the Key Performance Indicators of the SEF. Also to include status on the SEP (has it been rescinded?)	1	23.10.20	CC87
3	7	Section 6.2 of the Plan – Council to make clear that it is reliant on the standard method plus uplift. And supporting text.	MM		
4	7	Provide a note setting out the figures behind Figure 1 in CC63b, in terms of the total natural change and net migration figures	1	08.10.20	CC63c
5	7	Follow up with Ms Ashton re housing trajectory for Saddleworth Road sites.	-	30.04.21	-
6	7	Add conclusions of SA comparisons as set out in the Hearing Statement as a main modification	MM	06.01.20	CC98
7	7	Provide a note and table setting out the progress of the five funding applications referred to by Fiona Thurlbeck.	1	08.10.20	CC83

Wednesday 7th October 2020

MATTER 8 – Growth Delivery/Infrastructure Needs/Air Quality/Carbon Emissions

Item	Matter	Task	Category (For Internal Use Only)	Date Complete	EL Ref
8	8	Further Air Quality study to look at cumulative impacts on a range of locations/receptors in the borough and not solely on AQMAs.	1	09.04.21	CC132 & CC132a
9	8	Air quality - WYCA note to be placed on examination library October <u>2018</u> – covering Paragraphs 2.3.8 and 2.4.0.	3	June 2019	CC08
10	8	Council's position on Transport modelling CMBC – this has been superseded by later discussions – see CC150	3		
11	8	Check with Council's Environmental Health Service that the Air Quality Annual Status Report of June 2019 in the EL is the most up-to-date.	3	18.05.21	Air Quality Reports
12	8	<i>Main modification EN2 Table 21.2</i> Monitoring Indicator wording specified timeframe – <u>Plan Period</u>	MM		
13	8	West Yorkshire Low Emissions Strategy – confirm progress with update	1	11.02.22	CC177
14	8	<i>Main modification to supporting text to CC1</i> Include target of 85% reduction by 2038	MM		
15	8	Discussion with Anthony Rae (Friends of the Earth) regarding modifications to CC1 and SD2.	MM		
16	8	List of interventions required to facilitate growth on local road network and SRN (Item 7 - SRN). Table and narrative to provide clarity between IDP 2019, IDP 2020 and TN13. Inspector will confirm required content after reflecting on issues.	1	01.03.21	CC122 and CC123
17	8	Early years learning information required by Inspector. Richard Morse stated that the Council has no legal obligation to provide early years learning but will need to defer matter to a colleague and feed back to Inspector.	1	28.10.20	CC88

Thursday 9th October 2020

MATTER 9 – Spatial Development Strategy

Item	Matter	Task	Category (For Internal Use Only)	Date Complete	EL Ref
18	9	Settlement Hierarchy Methodology Consultation Evidence Base November 2008 Settlement Hierarchy Methodology Comments and Feedback March 2009 Settlement Hierarchy Methodology Comments and Feedback November 2009 Settlement Hierarchy Methodology Consultation Evidence Base November 2009 Settlement Hierarchy Methodology Comments and Feedback November 2013 Settlement Hierarchy Methodology Consultation Evidence Base November 2013	2	09.10.20 09.10.20 29.10.20 29.10.20 09.10.20 09.10.20	CC82 CC81 CC89 CC90 CC78 CC79
19	9	Check progress of Spatial Priority Area application for SE Calderdale and NE Kirklees	1	28.01.21	CC105 , CC105 a, CC105 b, CC105 c
20	9	Provide a note on the Notions of Distribution to explain incorrect figures in Table 6 of document BP06.	1	23.10.20	CC86
21	9	Apportion “outside settlement” category to a settlement in PHN3/CC51.1 and disaggregate the settlements (+ confirm why Greetland not mentioned/subsumed within Elland). CMBC – the Inspector has confirmed this is no longer needed.	1		
22	9	Consider Main modification wording of supporting text to HS1 to ensure development does not prevent development in Tier 4 and 5 settlements and the Green Belt	MM		
23	9	Main Modification - alter wording GB1 to align with 2019 NPPF	MM		
24	9	Main Modification - alter wording GB2 to incorporate Affordable Housing and brownfield exceptions wording	MM		

Friday 9th October 2020

MATTER 8 – Transport/Masterplanning/Policies IM4 -7/Viability

Item	Matter	Task	Category (For Internal Use Only)	Date Complete	EL Ref
25	8	Main Modification IM4 Clarify which criteria are requirements. Change 'encourage' to 'require' in second sentence	MM		
26	8	Main Modification IM4 Criteria relating to Electric Car Charging points: <ul style="list-style-type: none"> • Qualify whether first bp relates to non-residential or residential development; • Policy wording stronger – 'requires' rather than 'should have, • Include flexibility/where feasible where car parking not located next to a house; • Insert ref to 'slow charging' and clarify in supporting text • Amend criteria that 1 point per house is sought; • Consider a separate policy on electric charging and ref SPD if Council wish; • Reasoned Justification para 13.27: Amend 'encourage' to make stronger 	MM	01.03.21	CC126
27	8	Main Modification IM5 Amend first line from 'should have regard' to 'should/will require.....' making policy more effective.	MM		
28	8	Main Modification IM5 – Public transport accessibility: Main mod to public transport accessibility bullet to remove requirement that all proposals should be located within urban areas or villages (recognising that some development may come forward in the Green Belt), and make it more flexible re. public transport restrictions (recognising that may allow a single house in a small village).	MM		
29	8	Main Modification IM5 Add explanation in supporting text of IM5 to confirm that Transport Assessments and Transport Statements will not be sought from each development and other criteria apply. Reference 'in line with current national guidance' (quoted by Highways).	MM		
30	8	Main Modification	MM		

Item	Matter	Task	Category (For Internal Use Only)	Date Complete	EL Ref
		IM5 Hierarchy of road users: first sentence: 'should' to be changed to 'will'			
31	8	Main Modification IM6 Amend first sent to be less permissive. 'seeking in most places' needs to be made clear, reference Spatial Priority Area Make clear will seek broadband infrastructure from all new development, unless not feasible and will involve infrastructure to support broadband (ducting not cabling) as developers facilitating and not providing broadband. Appropriate tweaks to policy and supporting text in view of above.	MM		
32	8	Main Modification - IM7 Council to reflect on wording of Policy IM7 on Masterplans: <ol style="list-style-type: none"> 1. Whether to apply strict threshold criteria of 500 or seek where appropriate? 2. Whether to divide policy into two and have separate list of criteria that relate more to smaller scale schemes (which developers need to 'take account' of) 3. Whether to use site-specific criteria in Appx 1 instead to specify that Masterplan should be sought from specific allocations 4. How to deal with windfall and mixed use applications 	MM		
33	8	Average S106 contributions achieved through PPs historically and provide NOTE to Inspector.	1	16.02.22	CC169
34	8	Electric Vehicle Charging – carry out sensitivity testing (Dale R.) Document - Policy IM4 Sensitivity Note	1	9.11.20	CC92
35	8	Section 5 of viability report in relation to Part L – check assumptions accord with relevant Government Documents (Dale R. to check) as raised by HBF	1	12.01.21	CC166
36	8	NOTE: Implications for Employment and Mixed Use Sites of recent studies (Aspinall Verdi and Viability Studies)	1	11.03.21	CC112
37	8	Main Modification Reflect PPG and include planning obligations section in Plan, including potential policy, and not subjugate to SPD.	MM		
38	8	NOTE	1	8.01.21	CC84 (Super seded)

Item	Matter	Task	Category (For Internal Use Only)	Date Complete	EL Ref
		Delivery issues around infrastructure and how prudential borrowing will help cash flow part of delivery. Send scope of note to Programme Officer first in order to confirm what is required in the note with the Inspector.			CC84a

Tuesday pm 13th October 2020

MATTER 10 - Other Housing Needs

Item	Matter	Task	Category (For Internal Use Only)	Date Complete	EL Ref
39	10	Reappraise approach to rural exception villages against Settlement Hierarchy Tiers 4 and 5 and provide a note. Consider whether mods are needed/any settlements to add to existing 11	1	26.03.21	CC124
40	10	Main Modification - Table 16.7 - align indicators and outcomes of Affordable Housing delivery	MM		
41	10	Main Modification - HS2 - Re-consider wording in second sentence of HS2, recognising need for flexibility and ensuring consistency with wording of Policies SD6 and SD7.	MM		
42	10	Prepare a note setting out whether seeking 100% M4(2) dwellings affects site density.	1	6.01.21	CC99
43	10	Provide note on evidence for wheelchair user dwellings, including reference to data provided by Hebden Bridge Disability Forum	1	6.01.21	CC100
44	10	Main Modification – Policy HS8 Include process/strategy for DPD to provide clarity referencing DPD and level of need (7 on current assessment) in Policy HS8. To ensure LP policy consistent with PPTS.	MM		
45	10	Main Modification Remove criterion i) from HS8 and put in supporting text	MM		
46	10	Main Modification Amend criterion viii in Policy HS8 using same/similar wording as in para 16.63 of Publication Draft - 'to within a reasonable distance'.	MM		

Item	Matter	Task	Category (For Internal Use Only)	Date Complete	EL Ref
47	10	Other Main Modifications to Policy HS6 as set out in CC57 and Council's Hearing Statement	MM		
48	10	Main Modifications new paragraphs 16.62b and c etc relating to Policy HS8, as set out in the Council's Hearing Statement	MM		

Tuesday am 13th October 2020

MATTER 11 – Retailing and Town Centres

Item	Matter	Task	Category (For Internal Use Only)	Date Complete	EL Ref
49	11	Inspector agrees to benefit and need of an SPD for the Halifax Town Centre. Leave to Council to determine which policy to hang it off. Main Modification required referencing the SPD.	MM		
50	11	Remove Neighbourhood Centres from Policy RT1 and supporting text.	MM		
51	11	Add wording to the supporting text of Policy RT4 to reference areas which would benefit from local retailing and service provision improvements as outlined in paragraph 11.35 of HS11.1. However, refer to 'parades' (or similar) not 'centres'.	MM		
52	11	Additional Local Centre, 'Queens Road South' map missing from Hearing Statement HS11.1. Republish HS11.1 and send map to Inspector.	1	29.10.20	HS11.1
53	11	Main Modification to RT1 to include Queens Road South as a Local Centre. Policies map – CMBC to re-publish changes to the policies map alongside the main mods to include Local Centres.	MM		
54	11	Main Modification to Policy RT1 to remove the wording "presumption against further retail development outside of existing centres" and replace with wording set out in paragraph 11.40 of the Council's hearing statement HS11.1.	MM		
55	11	Main Modification to Policy RT2 to remove reference to Primary and Secondary Frontages to reflect NPPF 2019 and changes to the Use Class Order and include additional wording in order to protect active centre frontages.	MM		
56	11	Main Modification to Policy RT3 to reflect changes set out in paragraph 11.49 of HS11.1 and to remove reference to "office development" in line with NPPF 2019.	MM		

Item	Matter	Task	Category (For Internal Use Only)	Date Complete	EL Ref
57	11	Bullet list in RT3 – Inspector will consider Council’s argument in hearings and get back in writing. CMBC - Inspector confirmed in Closing Hearing with the Council that the Inspector was not looking for a main modification to bullet points 2 to 5.	-	-	-
58	11	Main modification to bullet point 6 of Policy RT3 Impact Assessment to be reworded to reflect NPPF 2019 and PPG.	MM		
59	11	Main Modification to wording of second to last paragraph of Policy RT3 to reflect paragraph 26 of HS11.2 to ensure changes to existing premises outside town centre need to be inline with the thresholds in Policy RT3.	MM		
60	11	Main modification to the last paragraph of Policy RT4 to change the wording of “shops” to reflect the new Use Classes E and F2 and other changes set out in paragraph 11.57 of HS11.1.	MM		
61	11	Council to reflect on Use Class Order changes and provide Note outlining the way forward and potential modifications to Policy RT4 and other policies if relevant. CMBC – the Council has reflected on the Use Class Order changes and is suggesting Main Modifications to the Plan. These will be available for comment during the Main Modification consultation.	1		
62	11	Main Modification to Policy RT5 to remove last paragraph and replace with wording as set out in HS11.1 paragraph 11.59.	MM		
63	11	Council to look at use of viability term in last sentence of Policy RT6 and bring in line with para 74 NPPF.	MM		

Wednesday 14th October 2020

MATTER 12 – Site Assessment Process/Green Belt/Allocations Policies General

Item	Matter	Task	Category (For Internal Use Only)	Date Complete	EL Ref
64	12	Confirm if LP0332 in RCUDP as Employment Allocation. Confirm if LP0032 Employment Allocation in RCUDP.	1	07.01.21	CC165
65	12	The results of the SA on filtered sites to be consolidated into one document.	1		

Item	Matter	Task	Category (For Internal Use Only)	Date Complete	EL Ref
66	12	Compile into one document the SA of policy options undertaken for the CS. Draw out key findings. Confirm rejected policy options.	1	To be published alongside the Main Modifications consultation	
67	12	Confirm whether LP0332 Brow Mills was dealt with in the modelling work for Hipperholme	1	02.02.22	CC167
68	12	Amend paragraph 1.1 in Appendix 1 to clarify capacity and developable areas are indicative, to remove the word minor, and to add wording to clarify the capacity and developable area is subject to change depending on the evidence provided at application stage.	MM		
69	12	Send table of sites for the final structural outcome of the sequential ranking process to the Inspector.	1	29.10.20	N/A
70	12	Undertake sensitivity testing on Purpose 4 for Green Belt Review. Re-do parcel reviews (GBR) and sites (SAAM) omitting Purpose 4. Conclude whether it changes overall results/conclusions	1	24.12.20	CC107
71	12	Produce a note to explain how the conclusions of CC53 tie up with the conclusions in EV51.10. And highlight why there is any deviation.	1	11.03.21	CC113
72	12	Prepare a list of the non-minor Green Belt changes (CC48 and CC48.1), and undertake assessment of these sites/parcels: GBDMIQ01 GBDMIQ02 GBDMIQ12 GBD096 GBD290 GBD294 GBD297 GBD304.	1	10.03.21	CC114
73	12	SD5 and SD6 with regards to new UCO. Council to determine approach and outline potential modifications required.	1	11.03.21	CC115
74	12	Main Modification SD5 and SD6 to specify that any proposals must address issues in App1	MM		
75	12	Main Modification SD7 to specify that any proposals must address issues in App1	MM		

Item	Matter	Task	Category (For Internal Use Only)	Date Complete	EL Ref
76	12	Prepare note of where the evidence is on each site with regard to flood risk - where is the evidence of sequential test on each site. Briefly explain any mitigation measures. Note setting out how sequential test is satisfied for all sites, and how Exception Test is met for sites: LP0327 – Todmorden; and LP0573 – Brighouse. N.B. Exception Test is for LP0327 – Todmorden is being carried out separately by JBA	1	26.03.21	CC127 & CC127 a
77	12	Add all modifications recommended by EA on site allocations to be included in the list of main modifications	MM		
78	12	Add modification suggested by Historic England on HIAs to be included in the list of main modifications	MM		

Thursday am 15th October 2020

MATTER 13 – Employment Allocations and Polices

Item	Matter	Task	Category (For Internal Use Only)	Date Complete	EL Ref
79	13	LP1232 Main Modification Amend LP1232 Appendix 1 - Constraints, Reports Required and SSC to include mitigation measures from the Planning Application, EIA and Masterplanning, relating to landscaping and residential amenity Main Modification Appendix 1: Amend indicative developable area (map and text) and B floorspace to reflect outline planning permission including any implications of UCO amendments. CMBC – the Council has prepared a note with regards to the modification to the indicative developable area.	MM	10.03.22	CC179
80	13	LP1232 - Viability work in outline business case to be added to the examination library	3	24.02.21	SS28 – LP1232

Item	Matter	Task	Category (For Internal Use Only)	Date Complete	EL Ref
81	13	Mr Carlton to contact the Council to address missing evidence in the examination Library under LP1232. Report back to Inspector.	1	24.02.21	SS28 – LP1232
82	13	LP0032 – Additional wording in the SSCs of Appendix 1 to state that the Transport statement must demonstrate traffic would be no worse than previous employment use relating to severe impact.	MM	01.02.21	CC109 , CC109 A , CC109 B and CC109 C
83	13	LP0032 as an employment site needs to be deleted. Confirmed as not deliverable for employment so can do this prior to consultation as a MU site	MM		
84	13	LP0032 - As this is a new site need to consult on it before MMs otherwise if a main modification is proposed to the plan to include it, we may need an extra hearing session.	MM		
85	13	LP0032 Take account of UCO changes	MM		
86	13	LP1618 CMBC and HE to continue to negotiate to find suitable solution on heritage assets including new section in NW. Discussions should be ongoing. Insp to undertake site visit. Developer to provide new section showing access road and heights of the units to the south of the site. GB – further technical work on release of area in NW required.	1 MM	11.03.21	CC116 & CC128
87	13	LP1622 Landscape concerns. Two options: Determine whether to do landscape work and amend indicative developable area <i>or</i> pull back indicative developable area to exclude eastern slopes and add wording that developable area will be determined through landscape work at application stage. Either way remove area of high sensitivity (Main Modification to map in Appendix 1). Main Modification - Proposed wording change to Appendix 1 to reflect HIA should give flexibility for area of high sensitivity to be excluded from developable area. Wording to be agreed with Historic England. Reflect on UCO changes	MM		
88	13	Reflect on potential implications of UCO changes for all Employment Sites and on Policy EE1 (Note including any necessary modifications.	1	11.03.21	CC115

Item	Matter	Task	Category (For Internal Use Only)	Date Complete	EL Ref
89	13	Main modifications relating to sites LP0009, 960, 1018 and 1134, as set out in the Council's Hearing Statement and/or Statement of Common Ground with Historic England	MM		

Thursday pm 15th October 2020

MATTER 14 – Mixed Use Allocations

Item	Matter	Task	Category (For Internal Use Only)	Date Complete	EL Ref
90	14	LP0573 flood risk – Exception Test to be completed/undertaken/evidence presented. Exception Test Failed as per Sequential Test Report provided as part of Task 76 in Matter 12.	1	26.03.21	CC127 & CC127 a
91	14	2019 Car Parking Strategy and Brighouse Town Centre Masterplan to be provided. Provide a short note outlining the council's position on car parking and issues of evening ticketing. CMBC - This has been superseded as the site is no longer being proposed as a Mixed Use Site.	1	N/A	
92	14	LP0327 copy of Rose St Project scheme/plan to be included in the EL	3	04.11.20	CC91
93	14	0327 undertake second part of Exception Test (as for LP0573) CMBC - This has been superseded as the site is no longer being proposed as a Mixed Use Site.	1	N/A	
94	14	Item 4 – LP1088 Amend Aspinall Verdi report to reflect minor change on site area/capacity.	3	04.11.20	CC72b
95	14	Confirm residential capacity on LP1088	MM		
96	14	Aspinall Verdi MU Study: Publish updated report	3	04.11.20	CC72b
97	14	Main Modification to appendix 1 for site LP0749 and LP1170 to reflect the agreed changes as set out in the SoCG with Historic England (CC41).	MM		
98	14	Reflect on UCO changes for all MU sites	1	11.03.21	CC115

Tuesday 10th November 2020

MATTER 15 – Woodhouse Garden Suburb

Item	Matter	Task	Category (Internal Use)	Date Complete	EL Ref
99	15	Phasing plan to be forwarded to the Inspector and published in the examination library	2	17.11.20	CC94
100	15	Prepare note setting out total amount of CIL revenue which would have been sought. Comparison with Roof Tax value.	1	8.01.21	CC84 (Supers eded) CC84a
101	15	Main Modification. LP1451. Reference to primary school and early years provision to be made in Appendix 1.	MM		
102	15	LP1451. Confirm availability of parcels.	1	10.11.20	CC93
103	15	Landscape assessment and updated heritage assessment to be forwarded to the Inspector and published in the examination library.	2	11.03.21	SS35- LP1451 and CC116
104	15	Main Modification. LP1451. Amend Appendix 1 to include infrastructure requirements and the key trigger point for highways infrastructure.	MM		
105	15	Main Modification. LP1451. Council to review and determine what Site Specific Considerations would make allocation policy more effective. (See WRA Hearing Statement for list of possible measures).	MM		
106	15	Undertake sensitivity testing on viability for Garden Suburb sites with regards to higher requirement for accessible and adaptable homes (Policy HS4).	1	6/01/21	CC101

Wednesday 11th November 2020

MATTER 16 – Brighthouse housing allocations

Item	Matter	Task	Category (Internal Use)	Date Complete	EL Ref
107	16	LP 0548 Inspector agrees that proposed modification to capacity figure is appropriate	MM		
108	16	LP0571	MM		

Item	Matter	Task	Category (Internal Use)	Date Complete	EL Ref
		Inspector agrees that proposed Modification to site boundary in Appendix 1 , to be consistent with the planning permission, is appropriate. Modifications to Policy Map required, with consultation on changes			
109	16	LP1000 Amend site area and developable area to exclude area of high sensitivity and land which is now private gardens. Reduce site capacity from 24 to 10 dwellings. [Council to consult on change to Policies Map too]	MM		
110	16	LP1060 If Inspector considers the loss of open space to be justified , proposed Modification specifying ecological requirements , is welcomed	MM		
111	16	LP0565 Check likely date of consideration of planning application (20/00588/OUT) at Planning Committee.	1	03.03.22	CC174
112	16	LP1469 Amend site boundary and site area in Appendix 1 to include access point off Stoney Hill [Council to consult on change to Policies Map too]	MM		
113	16	LP0568 Agree Modification of capacity to reflect planning permission	MM		
114	16	LP0945 Confirmation that Modification to reflect 75 dwellings in planning permission is appropriate	MM		
115	16	LP1077 <i>Check numbers in planning application - 174 or 146 dwellings, and reflect in Modification to capacity</i>	MM		
116	16	LP1078 Confirmation that Modification to reflect dwellings in planning permission (267) is appropriate	MM		
117	16	LP1078 Modification to Appendix 1 to ensure consistency with Planning permission, regarding Open Space requirements	MM		
118	16	LP0174 Confirmation of proposed Modification to Appendix 1 regarding parking restrictions	MM		
119	16	LP1053 Modification to reflect requirement of joint access with adjacent site LP0944 (with planning permission)	MM		
120	16	LP1093	MM		

Item	Matter	Task	Category (Internal Use)	Date Complete	EL Ref
		<i>Council to consider more concise wording of proposed Modification as suggested by participant. "Any proposed access should be taken through LP1095 in the first instance, if required"</i>			

MATTER 19 – Hebden Bridge, Mytholmroyd, Ripponden and Sowerby Bridge housing allocations

Item	Matter	Task	Category (Internal Use)	Date Complete	EL Ref
121	19	LP1501 <i>Delete Modification proposed in HS19.1 para 19.6 from List of proposed Modifications</i>	-		
122	19	LP1356 Site specific considerations in Appendix 1 to include reference to HIA, or revision to HIA (ref to standard wording agreed with HE)	MM		
123	15, 16, 18, 19, 20, 21	Further evidence on Open Space assessment in terms of quality/quantity/accessibility	1	26.02.21	CC111
124	19	LP1398 Modification to remove references to third party land in Appendix 1 Constraints and Site Specific Considerations	MM		
125	19	LP1412 Inspector accepts proposed Modification to change site capacity to reflect planning permission.	MM		
126	19	LP0931/(LP1372) Undertake further work/analysis together with HE to identify potential modifications to developable area in respect to heritage concerns and access. Possible review of HIA	1/MM	11.03.21	CC116
127	19	LP0931 Modification to Appendix 1 Site Specific Considerations to include retention of the area of grassland	MM		
128	19	(LP0931)/LP1372	MM		

Item	Matter	Task	Category (Internal Use)	Date Complete	EL Ref
		Inspector agrees with proposed Modification to Appendix 1 Reports required to include Landscape Impact Assessment			
129	19	LP0931/LP1372 Inspector agrees with proposed Modifications to Appendix 1 Site Specific Considerations for both sites regarding access	MM		
130	19	LP0931 Inspector agrees with proposed Modification to Appendix 1 Site Specific Considerations to include requirement for replacement amenity green space	MM		
131	19	LP1602 If site remains Inspector supports proposed Modification in Appendix 1 Reports Required to include Landscape Impact Assessment	MM		
132	19	LP1503 Inspector agrees with proposed Modifications to Appendix 1 in accordance with SOCG with HE and change in site capacity to reflect recent planning permission	MM		
133	19	LP1224 Inspector agrees with proposed Modifications (mitigation measures, and makes policy more effective)	MM		
134	19	LP1391 Check definition of 'soft play' area Inspector agrees Modification to remove allocation	MM		
135	19	LP1654 Council to clarify position regarding capacity –. Is the pp for 30 dwellings? where does 26 come from? Re provision of open space - mitigation	1/MM	03.03.22	CC174
136	19	LP1655 Council to clarify position regarding capacity	1	03.03.22	CC174

Thursday 12th November 2020

MATTER 17 – Elland housing allocations

Item	Matter	Task	Category (Internal Use)	Date Complete	EL Ref
137	17	LP0177 If remains in plan additional wording on provision of road and flood risk and heritage issue likely to be required in App 1. Inspector further site visit.	Inspector Action		
138	17	Explanation of TN13 Tables 9 and 10.	1	24.02.2022	CC171
139	17	Complete work on projections for future pupil numbers commenced for Brighouse area (Matter 8 Task). Note on means of expanding school capacity at Greetland School adjacent site LP0177 including beyond existing school boundary. Show how this could be expanded. Any capacity implications with regards to the housing allocation? Should a reference be included in Appendix 1 to need to safeguard land for school expansion?	1	11.03.21	CC121 and CC116
140	17	LP0026 Appendix 1 to specify mitigation measures required in relation to setting of Brian Royd Mill.	MM		
141	17	LP0026 –provide map showing area of land where availability not known. Use Land Registry Details.	1	06.01.21	CC175
142	17	Undertake review of LP0026 providing an overview of the issues including developable area/historic environment/landscape issues/capacity/most sensitive areas	1	11.03.21	CC116
143	17	LP1407 Include proposed Boundary change as MM and remove references in Appendix 1 to third party land CMBC – this has been superseded by the Inspector’s Stage 2 post hearings letter in which she considers the allocation should be removed from the Plan.			INS18
144	17	LP 1407 Undertake site review and justification for inclusion addressing characteristic of site including stone boundary walls. CMBC – this has been superseded by the Inspector’s Stage 2 post hearings letter in which she considers the allocation should be removed from the Plan.			INS18
145	17	Inspector agrees with MM for LP0037 as set out in CC57	MM		CC57
146	17	LP0037 Check ecology buffer excludes FZ3 as well – should not affect capacity (4% of area)	MM		

Item	Matter	Task	Category (Internal Use)	Date Complete	EL Ref
147	17	LP1567 Appendix 1 – Site Specific Considerations: Flag up sensitivity of upper slopes, and their potential use as open space/landscaping.	MM		
148	17	LP1567 Prepare short note specifying the current use of the land covered by PEA, and set out justification for loss of PEA.	1	22.02.22	CC170
149	17	Provide short note on the planning application on site LP1567	1	19.03.21	N/A
150	17	LP0075 Inspector agrees with Council and HE in SOCG – Remove site as allocation. The two consequential Green Belt changes proposed in CC48 as a result of allocating site LP0075 should be deleted as that site is not now being taken forward in the Local Plan. The Green Belt boundary in this location should revert to that designated in the RCUDP.	MM		
151	17	LP1030 Inspector agrees with MM as set out in Council’s Hearing Statement	MM		

Tuesday 17th November 2020

MATTER 18 – Halifax housing allocations

Item	Matter	Task	Category (Internal Use)	Date Complete	EL Ref
152	18	LP0531 Inspector agrees with proposed Modification to Appendix 1 Indicative Capacity	MM		
153	18	LP0968 Amend wording of the proposed Modification to Appendix 1 Site Specific considerations. Provide clearer wording with reference to mitigation measures outlined at Hearing, and also to natural area (of high ecological value) if critical	MM		
154	18	LP1229 Council to seek comments from consultees regarding ecology and drainage impacts of providing potential embankment over the beck.	1/MM	15.07.2021	CC155
155	18	LP1229	MM		

Item	Matter	Task	Category (Internal Use)	Date Complete	EL Ref
		Insert reference to the need to provide pedestrian and cyclist links to adjoining site LP1216.			
156	18	LP1137 Agree with MM proposed by the Council - inclusion of developable area in map in Appendix 1.	MM		
157	18	LP1429/1481 Amend proposed Modification to Appendix 1 Site Specific Considerations regarding the mitigation for loss of open space. Provide stronger wording, eg replace 'consider' with 'make' and specify the actual facilities/location to be improved.	MM		
158	18	LP1429/1481 Inspector confirmed that Modifications proposed in running list are acceptable. Appendix 1 Site Specific Consideration to be amended to 1) delete reference to buffer/woodland in LP1429 and 2) add requirement for planted boundary to LP1481.	MM		
159	18	LP1429 Revise proposed Modification to Appendix 1 Indicative Capacity to 108 dwellings	MM		
160	18	LP1409 Modifications to Appendix 1 Site Specific Considerations to require junction improvements, and the provision of safe pedestrian access over the brook (not necessarily reference to a bridge)	MM		
161	18	LP1409 Inspector agrees with proposed Modifications in Appendix 1 to amend site area, and indicative development area.	MM		
162	18	LP0103 Amend wording of proposed Modification Appendix 1 Site Specific Considerations, to provide flexibility in the type of open space required.	MM		
163	18	LP0103: Change OS condition to a more general one to include: <ul style="list-style-type: none"> • Provision of on-site OS • Improve quality of OS • Also any scheme should have regard to character and landscape value of the existing OS 	MM		
164	18	LP0103 Council to send plan of amended indicative developable area to PO	3	01.06.21	CC176
165	18	LP0261/0523/1368	MM		

Item	Matter	Task	Category (Internal Use)	Date Complete	EL Ref
		Include Modification to Appendix 1 Site Specific Considerations to require compensation for loss of sports facilities			
166	18	LP0261 Inspector agrees with proposed Modification to Appendix 1 site specific Considerations, to retain hedgerow and trees	MM		
167	18	LP0353 Proposed Modification to Appendix 1 Site Specific Considerations to be removed (requirement for provision of community garden/allotments)	MM		
168	18	LP0397 Council to look in more detail at the legal position regarding access and ownership of land	1	13/05/2021	SS58
169	18	LP0397 Inspector agrees with the proposed Modification in Appendix 1 to reduce the Indicative Developable Area, by removing HIA area of sensitivity.	MM		
170	18	LP0452 Change wording of proposed Modification to Appendix 1 Site Specific Considerations to more generic requirement for open space deleting references to community garden/ allotments	MM		
171	18	LP1216 Amend site boundary, and proposed Modification to Appendix 1 to reduce Site Area	MM		
172	18	LP1216 Modification to Appendix 1 Site Specific consideration to remove reference to HIA as no longer relevant	MM		
173	18	LP1216 Modification to Appendix 1 Site Specific Considerations to include requirement for permeable pedestrian/ cycle access	MM		
174	18	LP1216 Modification to Appendix 1 Site Specific Considerations to require access from Grantham Road	MM		
175	18	LP1379 Modification to Appendix 1 Site Specific considerations in regard to provision of open space. Tighten up the wording of condition to be more specific regarding requirements, and also confirm consideration in conjunction with LP1547.	MM		
176	18	LP1486/1487/1488/1489	MM		

Item	Matter	Task	Category (Internal Use)	Date Complete	EL Ref
		Modification to Appendix 1 Site Specific Considerations regarding open space provision. Wording to indicate that a requirement/provision will be identified by assessing the sites together. Also add wording that one of the existing OS sites is to be retained.			
177	18	LP1019 Modification to Appendix 1 Site Capacity to align with recent planning permission	MM		
178	18	LP1019 Modification to Appendix 1 Site Specific consideration to delete requirement for enhancement of woodland	MM		
179	18	LP0400 Inspector agrees with proposed Modification in Appendix 1 to amend the reference to HIA (in line with the SOCG with HE), even though site is now built.	MM		
180	18	LP0454 Council to provide a Note outlining reasons why capacity is changing from 20 to 14 (reduces density to below 30dph)	1/MM	15/12/21	CC163
181	18	LP0814 Inspector agrees with the proposed Modification in Appendix I to increase the capacity from 45 to 52 to reflect the outline planning permission.	MM		
182	18	LP0815 Inspector agrees with the proposed Modification in Appendix I to alter the site boundary and decrease the capacity to reflect the outline planning permission.	MM		
183	18	LP0990 Amend wording of proposed Modification In Appendix 1 to reflect clearly the existence of 2 historical RoW the through site	MM		
184	18	LP1004 Inspector agrees the proposed Modification regarding HIA to reflect the SOCG with HE	MM		
185	18	LP1009 Amend wording of proposed Modification Appendix 1 Site Specific Considerations requiring OS to make clear that options for provision can be off site or off site.	MM		
186	18	LP1009 Inspector agrees to the proposed Modification in Appendix 1 to reduce the capacity from 55 to 38	MM		
187	18	LP1019 Inspector agrees to the proposed Modification in Appendix 1 to reduce the capacity	MM		

Item	Matter	Task	Category (Internal Use)	Date Complete	EL Ref
188	18	LP 1019 Inspector agrees with other Modifications proposed in the Hearing Statement and SOCG with HE	MM		
189	18	LP1180 Inspector agrees with proposed Modification in Appendix 1 Site Specific Considerations in line with SOCG with HE Modifications consequently required to map and developable area	MM		
190	18	LP1128 Inspector agrees with proposed Modification in Appendix 1 Site Specific Considerations regarding footway and access widening	MM		

MATTER 21 – Todmorden housing allocations

Item	Matter	Task	Category (Internal Use)	Date Complete	EL Ref
191	21	LP0901 Council to prepare a note to confirm position regarding the effect of open space provision on viability of development, taking into account that development likely for AH and only 16 units. Also explore possibility that this can be overcome by some development on 0902 (conjunction with task 95)	1	30.03.21	CC130
192	21	LP0901 Include Modification to Appendix 1 Site specific considerations, to require retention or relocation/replacement orchard and growing areas.	MM		
193	21	LP0901 Mr Ludlam to discuss Local Plan consultation with the Council		Completed	
194	21	LP0901 <i>Urgent importance</i> Council to confirm whether or not LP0902 (adjacent site) is developable	1	30.03.21	CC130
195	21	LP0640 Include Modification in Appendix 1 Constraints and Reports to refer to land stability	MM		
196	21	LP0640 Council to review the capacity of the site specifically taking into account constraints/ density multipliers	MM		
197	21	LP0651	MM		

Item	Matter	Task	Category (Internal Use)	Date Complete	EL Ref
		Remove proposed Modification to reduce capacity from 62 to 10 dwellings. Remove reference in Appendix 1 to Stoney Royd Lane and specify that access will be via upgrades on Keswick Close.			
198	21	LP0053 Inspector agrees with the proposed Modification to Appendix 1 Site Specific Considerations, requiring the creation or enhancement of other open space	MM		
199	21	LP0659 Inspector agrees with the proposed Modification to extend the boundary and increase to increase the site, and developable areas	MM		
200	21	LP1534 Inspector agrees with the proposed Modification to Appendix 1 Constraints and site specific considerations, in the context of a new HIA	MM		
201	21	LP1637 Inspector agrees with proposed Modification to delete the allocation of the site (no available access)	MM		

Thursday 19th November 2020

MATTER 24 – Addressing Climate Change

Item	Matter	Task	Category (Internal Use)	Date Complete	EL Ref
202	24	CC1 Inspector agrees with proposed modification in the Council's Hearing Statement.	MM		
203	24	CC3 – agree with proposed mod in HS	MM		
204	24	CC3 Mod - Supporting text to include ref to WYCA Sustainable Drainage Guidance Feb 2020	MM		
205	24	CC3 – Consequential changes to supporting text as a result of changes to CC3	MM		
206	24	CC4 – MM para 10.24 requires updating and refer to all designations. Council agrees.	MM		
207	24	CC4 MM change wording to watercourse rather than river and canal banks	MM		
208	24	CC4 MM”Proposals should have regard to SAC SPA <u>SSSI LWS LGS and the WHN</u> and ensure....”	MM		

Item	Matter	Task	Category (Internal Use)	Date Complete	EL Ref
209	24	CC6 10.40a and BP3 agree changes necessary for reasons of soundness and to make more effective. Agree added to the list of main modifications	MM		
210	24	Part 2 CC6 The Inspector will consider the issues of how to deal with turbines less than 18m (in the context of the WMS and other Government Policy objectives), but first requests a note with updated wording to help inform the decision. This could explore the position that turbines <18m must logically be acceptable in those areas identified for very small and small turbines (the 2 smallest classes in the LUC Study) as shown on the Policies Map. In this case the reasoned justification could make reference to this fact.	1	07.01.21	CC103
211	24	CC6 Part 2 BP2 – Turbines less than 18m – change wording with regards to ‘local settlement’. Currently excludes single dwellings. Council to review.	1	07.01.21	CC103
212	24	CC6 Part 3 MM remove ref to 1000m2.	MM		
213	24	CC6 Part 3 MM Policy wording and Supporting text mods – review and provide in layman terms. Ensure it is very clear for developers what is expected of them.	MM		

MATTER 26 – Built and Historic Environment Policies

Item	Matter	Task	Category (Internal Use)	Date Complete	EL Ref
214	26	BT1 Inspector agrees that proposed modification set out in CC57 is not required. Remove from the list of main modifications.	-		
215	26	BT3 Inspector agrees with modification set out in CC57, but considers this is a main modification. Amend accordingly in the list of main modifications.	MM		
216	26	BT5 Consider making specific reference to roller shutters in Policy BT5. Council to discuss with Halifax Civic Trust.	MM		
217	26	HE1 Inspector agrees with suggested modification to HE1 as set out in the Council’s Hearing Statement: <ul style="list-style-type: none"> • the amendment regarding Yeoman Houses is not a main modification. • Paragraph regarding archaeological sites is not a main modification. Inspector agrees with removal of last sentence from paragraph 3 of suggested modified policy (set out in the Council’s Hearing Statement) as it is a repetition of text earlier in the same paragraph.	MM		

Item	Matter	Task	Category (Internal Use)	Date Complete	EL Ref
		Inspector agrees with the changes to the modified policy (as set out in the Council's Hearing Statement) with regards to the recommendations for minor policy wording changes from Historic England.			

MATTER 27 –Environment Policies

Item	Matter	Task	Category (Internal Use)	Date Complete	EL Ref
218	27	GN3 Modification to be added to running list of proposed modifications. Acceptance of modification sought by Natural England. Inspector confirmed this is a Major mod.	MM		
219	27	GN3 Agrees with wording in the Hearing Statement to reflect Biodiversity Net Gain	MM		
220	27	GN4 Council to consider whether the policy currently requires impacts on the “setting” of the SLA to be addressed. Explore the wording of supporting text and clarify meaning of ‘effecting’ and ‘setting’.	MM		
221	27	GN4 Council to review Appendix 1 Reports Required for sites within and adjacent to SLA and include requirement for Landscape Impact Assessments CMBC – the Council has proposed Main Modifications to the Plan regarding Landscape Impact Assessments for sites within and adjacent to the SLA. These will be available for comment during the Main Modification consultation.	1		
222	27	GN6 Confirmation of previous action that the Council will consider methodology for open space assessment to include quantitative aspects in addition to accessibility and quality.	1	26.02.21	CC111
223	27	Inspector agreed to Council's proposal to produce an SPD for Open Space and developer contributions.	MM		
224	27	GN6 Suggestion to include ‘qualitative’ in the wording of the Policy	MM		
225	27	GN8	MM		

Item	Matter	Task	Category (Internal Use)	Date Complete	EL Ref
		Council to amend and simplify the wording of Policy			

Tuesday 20th November 2020

MATTER 8 continued – Infrastructure needs

Item	Matter	Task	Category (Internal Use)	Date Complete	EL Ref
226	8 cont	Council to review role and purpose of the content of Policy IM1 with reference to key strategic interventions in light of new evidence being prepared. Identify critical interventions from list.	MM		
227	8 cont	New policy on developer contributions to pick up on wider issues of infrastructure requirements and delivery	MM		
228	8 cont	Review Site Specific Considerations in Appendix 1 to ensure the Council identifies all infrastructure projects coming out of new work being undertaken.	MM		

Tuesday 24th November 2020

MATTER 28 – Minerals

Item	Matter	Task	Category (Internal Use)	Date Complete	EL Ref
229	28	Council to place updated West Yorkshire LAA 2019 in examination library (due out in next month).	3	07.01.22	EV64
230	28	Council to update the aggregate data and landbank figures referred to in chapter 22 in the Local Plan, using the 2019 LAA.	MM		
231	28	Council to confirm assumptions regarding contribution of Calderdale to the sub-regional crushed rock apportionment (as set out in latest LAA).	1	03.03.22	CC172
232	28	Council to include criteria in Policy MS1 which clarifies how applications for non-mineral development in the MSA buffer zone will be assessed and determined.	MM		

Item	Matter	Task	Category (Internal Use)	Date Complete	EL Ref
233	28	Council to modify Policy MS2 to clarify that only one of the second set of bullet points needs to be satisfied (as set out in para 28.14 in Hearing Statement)	MM		
234	28	Council to develop two site-specific policies and maps for sites MLP29 and MLP30, to include in Appendix 1 in the Plan. Map for MLP30 to exclude area of high sensitivity (as identified in the HIA) from the developable area.	MM		
235	28	Include numbering on the Policies Map for MLP29 and MLP30.	Policies Map		
236	28	Delete MLP31 as an allocation site (as already captured as existing minerals infrastructure in Policy MS3).	MM		

MATTER 29 – Waste

Item	Matter	Task	Category (Internal Use)	Date Complete	EL Ref
237	29	Inspector to write to the Council after the close of the Stage 2 hearings to confirm view on whether waste allocation sites WLP2, 3 and 4, and their proposed retention in the Green Belt, is justified, effective and consistent with national planning policy on waste and the Green Belt.	Inspector Action	31.03.21	CC131
238	29	Council to provide note on the household waste sites in Elland, Brighouse and Sowerby Bridge, which identifies site size, whether located in the Green Belt, and the Council's position on availability and suitability for future waste management facilities.	1	08.01.21	CC104
239	29	Council to provide note confirming revised estimated supply from allocation sites in the Plan (for WLP1, based on the new extended area only, plus an additional strip of land now proposed by the site owner) (for WLP2 taking account of the new extended area only, minus the area of high sensitivity identified in the Council's HIA).	1	08.01.21	CC104
240	29	Council to develop site-specific policies and maps for the proposed waste allocation sites, for inclusion in Appendix 1 of the Plan. Maps should show the new developable area (excluding existing operations for WLP1 and 2, and area of high sensitivity for WLP2).	MM + Policies Map		
241	29	Waste allocation sites to be numbered on the Policies Map.	Policies Map		
242	29	Council to look at including criteria in Policy WA3 which clarify in what circumstances loss may be appropriate.	MM		

Item	Matter	Task	Category (Internal Use)	Date Complete	EL Ref
243	29	Council to include new policy in the Plan which lists existing major waste facilities, and to identify these on the Policies Map.	MM +Policies Map		
244	29	Council to re-word the first sentence in Policy WA4 to reflect national policy on waste which requires priority to be given to the listed types of land-use.	MM		

Wednesday 25th November 2020

MATTER 20 – Northowram and Shelf housing site allocations

Item	Matter	Task	Category (Internal Use)	Date Complete	EL Ref
245	20	Land at Westercroft Lane, Northowram (LP1523) – Inspector to carry out site visit and write to the Council to confirm view on the allocation and whether the HIA non-developable area should be shown as such in the Plan.	Inspector Action		
246	20	Land off Cock Hill Lane (LP0782) and land north and north-west of Wade House Road, Shelf (LP1543) – for both sites, Council to make modifications to text in Appendix 1 to reflect: <ul style="list-style-type: none"> - Proposed revised access arrangements - Provision of pedestrian routes and upgrading of off-site PROW routes - Requirement for joint masterplan - Revised site capacity and dwelling estimates (based on latest masterplanning work) 	MM		
247	20	Land off Cock Hill Lane (LP0782) – outcome of discussions with Historic England regarding the developable area (in the vicinity of 3-7 Cockhill) to be reflected in the map and text in Appendix 1.	MM		
248	20	Land at West Street and Halifax Road, Shelf (LP1041): <ul style="list-style-type: none"> - Amend developable area to include western section of the site but to check boundary in the vicinity of northern section of hardstanding. - Amend the site boundary to include small area to the rear of the industrial building. - Amend developable area and site capacity based on the above. 	MM		

Item	Matter	Task	Category (Internal Use)	Date Complete	EL Ref
		<ul style="list-style-type: none"> - Include reference in Appendix 1 to the gateway, as proposed in paragraph 20.33 in the Council's Hearing Statement. - Insert reference in Appendix 1 to retention/relocation of the milestone on Halifax Road. 			
249	20	<p>Land off Hall Lane, Northowram (LP0766):</p> <ul style="list-style-type: none"> - Inspector to carry out site visit and confirm view on the allocation and whether the HIA area of high sensitivity should be shown as non-developable. - Council to insert 'Coal Mining Risk Assessment' in Reports Required section in Appendix 1. - Council to confirm history of TPO trees in the central belt. - Council to confirm position regarding the need for ecology survey with Conservation Officer. - Council to liaise with Mr Hegney regarding the location of the stone trackway and insert necessary references in Appendix 1. 	<p>Inspector Action</p> <p>MM</p>		
250	20	<p>Land off Soaper Lane/Burned Road/north of Shelf Cricket Ground (LP1034, 1035, 1036, 1037):</p> <ul style="list-style-type: none"> - Amend wording in Appendix 1 to allow flexibility regarding potential access to LP1036 from Cloverdale or via LP1034/35. - Council to explore access to LP1036 and future use of adjoining cricket ground with owner. - Insert reference to ball strike assessment and associated mitigation measures for LP1036 in Appendix 1. - Insert reference to land stability report, Coal Mining Risk Assessment and associated measures for all sites in Appendix 1 (as set out on page 15 of Hearing Statement). - Delete reference to creation of defensible Green Belt boundary for LP1035 and LP1036 in Appendix 1. - Insert reference to retention of stone walls for LP1034 and LP1035 in Appendix 1. - Amalgamate the policies for LP1034 and LP1035 in Appendix 1. - Council to check latest site capacity for LP1034/35 and LP1036 and amend Appendix 1 accordingly. <p>1037</p>	MM		

Item	Matter	Task	Category (Internal Use)	Date Complete	EL Ref
		- Proposed mod in running list to extend boundary to include land off Burned Road			
251	20	LP0221 – - include reference to Landscape Impact Assessment in Reports required in Appendix 1. - Mr Hey to contact Council with details of protected species on the site and Council to consider any implications.	MM		

Thursday 26th November 2020

MATTER 15 – Garden Suburbs: Thornhills Lane

Item	Matter	Task	Category (Internal Use)	Date Complete	EL Ref
252	15 – LP1463	Council to provide note on delivery, borrowing and funding for the spine road, and outline implications for the roof tax and site phasing plans.	1	8.01.21	CC84 (Superseded) CC84a
253	15 – LP1463	Amend Appendix 1 to set out key access, transport intervention and other infrastructure requirements.	MM		
254	15 – LP1463	Amend site boundary and area to incorporate northern spine road access point.	MM/Policies Map		
255	15 – LP1463	Clarify open space strategy for the site and identify key requirements in Appendix 1.	1/MM	15.03.22	CC180 CC181
256	15 – LP1463	Include reference to other key on-site infrastructure in Appendix 1, including early years provision, Local Centre, primary care facilities and primary school.	MM		
257	15 – LP1463	Include reference to mitigation measures relating to landscape impact, character and setting of settlements in Appendix 1.	MM		
258	15 – LP1463	Council to liaise with Historic England to agree wording relating to the need to take account of Woolrow and potential harm.	MM		

Item	Matter	Task	Category (Internal Use)	Date Complete	EL Ref
259	15 – LP1463	Council to provide note outlining any different input figures/assumptions between the LP Viability Appraisal work (August 2020) and the Viability on the Garden Suburbs (July 2020).	1	6/01/21	CC102
260	15 – LP1463	Council to check developable area and site capacity and amend Appendix 1 accordingly.	MM		
261	15 – LP1463	Inspector to reflect on trajectory for LP1463 – indication is to put GS back 2 years	Inspector Action		

Thursday 3rd December 2020

MATTER 22 - Housing Supply Update

Item	Matter	Task	Category (Internal Use)	Date Complete	EL Ref
262	22	<p>Council to review housing trajectory to provide realistic assessment of likely delivery and lead-in times for extant permissions, allocation sites and other sources – and update the total supply and five year supply calculations accordingly. Realistic trajectory is necessary in order to provide evidence to support a stepped housing requirement (and to determine the appropriate stepped rates) and to justify the application of the Liverpool method.</p> <p>The revision should include:</p> <ul style="list-style-type: none"> - Revised small sites extant permission estimate based on delivery evidence, rather than 10% lapse rate - having regard to NPPF definition of deliverable criteria a. - Revised major sites extant permission estimates based on delivery evidence. - Any other potential sites which accord with the definition of deliverable or developable (having regard to the fact criteria a and b in NPPF glossary is not an exclusive list). 	1	26.03.21	CC125

Item	Matter	Task	Category (Internal Use)	Date Complete	EL Ref
		<ul style="list-style-type: none"> - Sufficient lead-in time for allocation sites without permission which takes account of the standard assumptions in Table 18 in CC40. - Updated five year supply calculation which uses the projected supply rate for 2020/21 from the housing trajectory. - Modelling of various options, including annualised housing requirement, stepped housing requirement, and application of the Liverpool and Sedgefield methods. 			
263	22	Inspector to complete remaining site visits in early January and write to the Council to confirm holding position regarding site capacities (as discussed at site-specific hearing sessions). To be fed into the update housing trajectory.	Inspector Action		
264	22	Council to publish revised housing trajectory for comment.	2	26.03.21	CC125
265	22	Stage 3 hearing session may be held on the updated housing trajectory	TBC	N/A	N/A

Thursday 3rd December 2020

MATTER 23 - Employment Land Supply Update

Item	Matter	Task	Category (Internal Use)	Date Complete	EL Ref
266	23	Council to provide note which lists the employment sites where it is intended to use the indicative developable area rather than gross site area in the supply calculations – and provides clear explanation of the reason for departing from the gross area approach for each site.	1	07.04.2021	CC117
267	23	Council to provide list of sites that form the category of ‘intensification on Primary Employment Areas.’	1	20.05.2021	CC137
268	23	Council to provide figures on the recent take-up rates of employment land.	1	20.05.2021	CC136
269	23	Following action 1, Council to carry out further work updating the employment site table to take account of the outcome of site-specific hearing sessions and the	1	07.04.2021	CC129

		Viability Assessment conclusions relating to flatted development on mixed-use schemes. Also include completions figures for 2019/20, and data on losses.			
270	23	Council to publish the updated employment land supply table for comment.	2	20.05.21	CC129a
271	23	Reflect on use class changes	1	11.03.21	CC115

Friday 4th December 2020

MATTER 25 – Health and well-being polices

Item	Matter	Task	Category (Internal Use)	Date Complete	EL Ref
272	25	Add in a line to introduce first list of bullets in HW2.	MM		
273	25	Add “in a manner that is appropriate to the scale and type of development proposal” wording before the second criterion list in Policy HW2 to address need for proportionality.	MM		
274	25	Add “including” or “such as” or “including but not limited to” after community facilities in Policy HW4.	MM		
275	25	Add a cross reference in supporting text 12.9 – 12.12 to cultural and leisure facilities in GN6 and RT6.	MM		
276	25	Add bullet point referring to Assets of Community Value to Policy HW4 to act as a flag to DM Officers	MM		
277	25	HW5 - Clarity required regarding provision of garden or communal areas where provision may not be possible for example apartments or specialist accommodation. Reference of children’s play areas not required.	MM		
278	25	Add statement within supporting text to express support for initiatives to low cost units provided for retailers local produce	MM		
279	25	Provide wording in supporting text regarding 400m as a walking distance not as the crow flies.	MM		
280	25	Produce a range of maps focussing on Secondary Schools for policy HW6 without primary schools and include all designated centres. Walking distances rather than as the crow flies.	1	27.01.21	CC108A and CC108B
281	25	Add “walking distance” after 400m in criterion i. of Policy HW6.	MM		